



*ROYAL OMAN POLICE
DIRECTORATE
GENERAL OF CUSTOMS*

Bayan ESW

User Guide - Warehouse Management



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About this Guide

The purpose of this user guide aims at explaining the steps required for Warehouse Management.

Purpose and Audience

Purpose

Perform the following tasks:

- Register Warehouse
- Search Warehouse
- Renew Warehouse
- Create Warehouse Amend
- Search Amend Warehouse
- Create Zone
- Search Area
- Create Area
- Search Area
- Admit Goods
- Release Goods

Audience

- Warehouse Operator

INTRODUCTION

In the last decades, Customs administrations have been developing automated systems with a view to improving trade facilitation and to pursuing effectively their objectives of revenue collection, social protection, and the provision of data and intelligence to government in support of management and policy decisions. These initiatives have gone hand in hand with programs to modernize Customs and border management, leading to simplification of trade processes and more effective Customs administration overall.

The Omani Customs recognizes that the most important key for the international competitiveness is to shorten the time to release imports into Oman. Thus, drastic change and modernization of the Customs Clearance System is critical for the progress of the Omani economy and for the improvement of the total logistics system of Oman, which can be achieved by having all stakeholders to work under one umbrella known as single window.

Single Window is a platform that is government mandated and allow for the submission of information to fulfill regulatory requirements between economic operators and government authorities. A Single Window is a single-entry point for data, and data should only be submitted once.

Bayan is a single window system allows parties involved in trade and transport to lodge standardized information and documents with a

single-entry point to fulfil all import, export and transit-related regulatory requirements.

Bayan System is an important trade facilitation tool. The WTO Trade Facilitation Agreement encourages all its members to set up a Single Window. (Article 10.4). The International Chamber of Commerce Custom Guidelines 2012 also support the use of a national Single Window and the WCO developed guidelines on how to set up a Single Window.

If implemented effectively, a Single Window project can achieve the following benefits.

- **For the government** as a whole: increase in government revenue, enhanced compliance with rules, improved efficiency in resource allocation, better trade statistics,
- **For economic operators**, such as traders: faster clearance times, a more transparent and predictable process and less bureaucracy,
- **For an administration** such as Customs: improved staff productivity through the upgraded infrastructure, increase in customs revenue, a more structured and controlled working environment, and enhanced professionalism,
- **For the national economy** as a whole: improved transparency and governance and reduced corruption, due to fewer opportunities for physical interaction.

Bayan business processes are a collection of related and structured activities designed to achieve the one-time presentation of information by trade and transport actors. These processes also include reverse flows of information, from government agencies to businesses.

Warehouse Operator

Role: Warehouse Operator

This module allows you to perform the following:

1. Register Warehouse

Follow these steps:

1. Log on the system, then go to **Warehouse Management** , the following page will be displayed.

REGISTER WAREHOUSE

Header

*Indicates Mandatory Field

▼ Create Warehouse Registration

Registration type: *

Premises: *

Name(Arabic): *

Name (English): *

Allocated Space (Square meter): *

▼ Address Details

Building No./ P.O.Box.: *

Street Name / Number: *

Area:

City / Town: *


Country: OMAN


Postal Code: *


∨ Insurance Details

Insurance Policy Number: *

Insurance Provider: *

Insurance Date: * 

Expiry Date: * 

 Add


File Name: *


Remarks:

∨ Civil Defense Permit Details

Document No: *

Defense Dept. Name: *

Expiry Date: * 


 Add


File Name: *

∨ Municipal Permit Details

Document No: *

Municipality Name: *

Expiry Date: * 

 Add

File Name: *

2. Enter the related details then click on **Save**.

REGISTER WAREHOUSE

Header details are saved successfully.

Header Supportive Documents Layout

3. Click on the **Supportive Documents**.

REGISTER WAREHOUSE

Header details are saved successfully.

Header **Supportive Documents** Layout

*Indicates Mandatory Field

Supportive Documents

<input type="checkbox"/>	S/No	Document Type	Remarks	File Name
<input type="button" value="ADD"/> <input type="button" value="DELETE"/>				

PREVIOUS SUBMIT NEXT CANCEL

4. Click on **Add**.

Document Details

Document Type: *

Remarks:

File Name: *

SAVE CANCEL

PREVIOUS SUBMIT NEXT CANCEL

5. Enter the related details then click on

REGISTER WAREHOUSE

Supporting Documents are saved/updated successfully.

Header **Supportive Documents** Layout

*Indicates Mandatory Field

Supportive Documents

<input type="checkbox"/>	S/No	Document Type	Remarks	File Name
<input type="checkbox"/>	1	Authorization		2e2ea1e1417c65bd73cc6306346f5209.jpg

ADD DELETE

PREVIOUS SUBMIT NEXT CANCEL

6. Click on the **Layout** tab.

REGISTER WAREHOUSE

Supporting Documents are saved/updated successfully.

Header Supportive Documents **Layout**

*Indicates Mandatory Field

▼ Edit Zone & Area Details

<input type="checkbox"/>	S/No	Zone Name	Area Name	Status
<input type="checkbox"/>				

ADD DELETE

PREVIOUS SUBMIT CANCEL

7. Click on **Add**.

REGISTER WAREHOUSE

Header Supportive Documents **Layout**

*Indicates Mandatory Field

▼ Edit Zone & Area Details

<input type="checkbox"/>	S/No	Zone Name	Area Name	Status
<input type="checkbox"/>				

ADD DELETE

▼ Zone

Zone Name: *

Area Name: *

Status: *

SAVE CANCEL

PREVIOUS SUBMIT CANCEL

8. Enter the related details then click on **Save**.

REGISTER WAREHOUSE

Layout details are saved/updated successfully.

Header Supportive Documents **Layout**

*Indicates Mandatory Field

▼ Edit Zone & Area Details

<input type="checkbox"/>	S/No	Zone Name	Area Name	Status
<input type="checkbox"/>	1	Chemicals	Tamer Location	Active

ADD DELETE

PREVIOUS SUBMIT CANCEL

9. Click on **Submit**.

REGISTER WAREHOUSE

Registration submitted successfully.

Header Supportive Documents **Layout** Review

View Zone & Area Details

S/No	Zone Name	Area Name	Status
1	Chemicals	Tamer Location	Active

PREVIOUS NEXT CANCEL

2. Search Warehouse

Follow these steps:

1. Log on the system, then go to **Warehouse Management**, the following page will be displayed.

SEARCH WAREHOUSE

Search

Reference Number:

License Number:

Name (English):

Created Date: To

Status:

Registration Status:

SEARCH CLEAR

2. Enter the search criteria then click on **Search**.

Search Results

Page 1 of 2 Go to page 1 Go

<input type="checkbox"/>	S/No	Reference Number	License Number	Name (English)	Created Date	Expiry Date	Status	Registration Status
	1	BWH681	2512	Tamer Internal Private	13/03/2019	13/03/2020	Active	Approved
	2	BWH443	2512	SivaRBWH	09/01/2019	27/06/2019	Active	Expired
	3	BWH585	2512	TamerCancelled	30/12/2018	30/12/2019	Active	Approved

3. Click on the **Ref No.** link to view its details.

Header	Supportive Documents	Layout	History Details
View Warehouse Registration			
Reference Number:	BWH681		
Registration type:	Bonded Warehouse		
Premises:	Internal		
Company:	C00003033 - TAMER CO		
Name(Arabic):	مستودع تامر داخلي خاص		
Name (English):	Tamer Internal Private		
Allocated Space (Square meter):	1000000		
Port Type:	Sea-S		
Associated Port:	Sohar Port-OMSOH		
Annual Fee:	1000		
Review Details			
Valid From:	13/03/2019		
Valid To:	13/03/2020		
Status:	Active		
Registration Status:	Approved		
Review Remarks:			
Renew Remarks:			
View Company Registration Details			
CR Number:	2512		
Warehouse License Type:	Private		
Issue Date of CR:	25/12/2017		
Expiry Date of CR:	31/12/2030		
View Address Details			
Building No./ P.O.Box.:	4544		
Street Name / Number:	مرتفعات المطار		
Area:	مسقط		
City / Town:	مسقط		
Country:	OMAN		
Postal Code:	471105		
View Insurance Details			
Insurance Policy Number:	454		
Insurance Provider:	تامر للتأمين		
Insurance Date:	13/03/2019		
Expiry Date:	31/03/2032		
File Name:	2.png		
Remarks:			
View Civil Defense Permit Details			
Document No:	565464		
Defense Dept. Name:	تامر دفاع مدني		
Expiry Date:	27/03/2031		
File Name:	1.png		
View Municipal Details			
Document No:	3454353453		
Municipality Name:	بلدية تامر		
Expiry Date:	30/03/2034		
File Name:	1.png		
		NEXT	CANCEL

4. Click on the related tabs to view their details else click on **Cancel** to go back to the Search results.

3. Renew Warehouse

Follow these steps:

1. Log on the system, then go to **Warehouse Management**, the following page will be displayed.

RENEW WAREHOUSE

Search

Reference Number:

License Number:

Name (English):

Created Date: To

SEARCH CLEAR

2. Enter the search criteria then click on **Search**.

Search Results

< Page 1 of 1 > Go to page 1 Go

S/No	Reference Number	License Number	Registration type	Name (English)	Created Date	Expiry Date	Status	Registration Status
1	BWH681	2512	Bonded Warehouse	Tamer Internal Private	13/03/2019	13/03/2020	Active	Approved
2	BWH443	2512	Bonded Warehouse	SivaRBWH	09/01/2019	27/06/2019	Active	Expired

3. Click on the **Ref No.** link to view its details.

REGISTER WAREHOUSE				
Header	Supportive Documents	Layout	Renew Warehouse	History Details
View Warehouse Registration				
Reference Number:	BWH681			
Registration type:	Bonded Warehouse			
Premises:	Internal			
Company:	C00003033 - TAMER CO			
Name(Arabic):	مستودع تامر داخلي خاص			
Name (English):	Tamer Internal Private			
Allocated Space (Square meter):	1000000			
Port Type:	Sea-S			
Associated Port:	Sohar Port-OMSOH			
Annual Fee:	1000			
Review Details				
Valid From:	13/03/2019			
Valid To:	13/03/2020			
Status:	Active			
Registration Status:	Approved			
Review Remarks:				
Renew Remarks:				
View Company Registration Details				
CR Number:	2512			
Warehouse License Type:	Private			
Issue Date of CR:	25/12/2017			
Expiry Date of CR:	31/12/2030			
View Address Details				
Building No./ P.O.Box.:	4544			
Street Name / Number:	مرتفعات المطار			
Area:	مسقط			
City / Town:	مسقط			
Country:	OMAN			
Postal Code:	471105			
View Insurance Details				
Insurance Policy Number:	454			
Insurance Provider:	تامر للتأمين			
Insurance Date:	13/03/2019			
Expiry Date:	31/03/2032			
File Name:	2.png			
Remarks:				
View Civil Defense Permit Details				
Document No:	565464			
Defense Dept. Name:	تامر دفاع مدني			
Expiry Date:	27/03/2031			
File Name:	1.png			
View Municipal Details				
Document No:	3454353453			
Municipality Name:	بلدية تامر			
Expiry Date:	30/03/2034			
File Name:	1.png			
NEXT CANCEL				

4. Click on the **Renew Warehouse** Tab.

The screenshot shows the 'REGISTER WAREHOUSE' interface. At the top, there are several tabs: 'Header', 'Supportive Documents', 'Layout', 'Review', 'Renew Warehouse' (which is highlighted in blue), and 'History Details'. Below the tabs, there is a note: '*Indicates Mandatory Field'. A yellow bar with a dropdown arrow and the text 'Renew Warehouse' is visible. The main form area contains the following fields: 'Renew Period: *' with a dropdown menu showing 'Select'; 'Valid From:' with the date '11/01/2019'; 'Valid To:' with a '+ Add' button; and 'File Name:' with a text input field. At the bottom of the form, there are three buttons: 'RENEW WAREHOUSE', 'PREVIOUS', and 'CANCEL'.

5. Click on **Renew Period** then upload documents by clicking on **Add** then click on **Renew Warehouse**.

4. Create Warehouse Amendment

Follow these steps:

1. Log on the system, then go to **Warehouse Management** the following page will be displayed.

The screenshot shows the 'SEARCH WAREHOUSE' interface. At the top, there is a yellow bar with a dropdown arrow and the text 'Search'. Below this, there are four search criteria: 'Reference Number:' with a text input field; 'License Number:' with a text input field; 'Name (English):' with a text input field; and 'Created Date:' with two date input fields (format 'dd/MM/yyyy') and calendar icons. At the bottom of the form, there are two buttons: 'SEARCH' and 'CLEAR'.

2. Enter the search criteria then click on **Search**.

Search Results								
S/No	Reference Number	License Number	Registration type	Name (English)	Created Date	Expiry Date	Status	Registration Status
1	BWH681	2512	Bonded Warehouse	Tamer Internal Private	13/03/2019	13/03/2020	Active	Approved
2	BWH585	2512	Bonded Warehouse	TamerCancelled	30/12/2018	30/12/2019	Active	Approved
3	BWH501	2512	Bonded Warehouse	InternalWarehosue	23/12/2018	12/07/2019	Active	Approved

3. Click on the **Reference Number** link.

WAREHOUSE DETAILS

Amend Request WHAMD20190711000143 saved successfully.

Header | Supportive Documents | Layout | History Details

*Indicates Mandatory Field

Warehouse Details

Amend Request No.: WHAMD20190711000143

Reference Number: BWH681

Registration type: Bonded Warehouse

Premises: *

Company: C00003033 - TAMER CO

Name(Arabic): *

Name (English): *

Allocated Space (Square meter): *

Port Type: *

Associated Port: *

Annual Fee: 1000

Valid From: 13/03/2019

Valid To: 13/03/2020

Status: Active

Registration Status: Draft

Company Registration Details	
CR Number:	2512
Warehouse License Type:	Private
Issue Date of CR:	25/12/2017
Expiry Date of CR:	31/12/2030
Address Details	
Building No./ P.O.Box.: *	<input type="text" value="4544"/>
Street Name / Number: *	<input type="text" value="مرتفعات المطار"/>
Area:	<input type="text" value="مسقط"/>
City / Town: *	<input type="text" value="مسقط"/>
Country:	OMAN
Postal Code: *	<input type="text" value="471105"/>
Insurance Details	
Insurance Policy Number:	454
Insurance Provider:	تامر للتأمين
Insurance Date:	13/03/2019
Expiry Date:	31/03/2032
File Name:	2.png
Remarks:	
Civil Defense Permit Details	
Document No:	565464
Defense Dept. Name:	تامر دفاع مدني
Expiry Date:	27/03/2031
File Name:	1.png
Municipal Permit Details	
Document No:	3454353453
Municipality Name:	بلدية تامر
Expiry Date:	30/03/2034
File Name:	1.png
<input type="button" value="SAVE"/> <input type="button" value="SUBMIT"/> <input type="button" value="CANCEL"/> <input type="button" value="NEXT"/>	

4. Make the necessary changes then click on **Submit**.

5. Search Amend Warehouse

Follow these steps:

5. Log on the system, then go to **Warehouse Management**, the following page will be displayed.

SEARCH WAREHOUSE

Search

Amend Request No.:

Reference Number:

License Number:

Name (English):

Created Date: To

Registration Status:

6. Enter the search criteria then click on **Search**.

Search Results									
< Page 1 of 2 > Go to page 1 Go									
S/No	Amend Request No.	Reference Number	License Number	Registration type	Name (English)	Created Date	Expiry Date	Status	Registration Status
1	WHAMD20190711000143	BWH681	2512	Bonded Warehouse	Tamer Internal Private	11/07/2019	13/03/2020	Active	Draft
2	WHAMD20190711000141	BWH585	2512	Bonded Warehouse	TamerCancelled	11/07/2019	30/12/2019	Active	Draft
3	WHAMD20190217000121	BWH443	2512	Bonded Warehouse	SivaRBWH	17/02/2019	27/06/2019	Active	Draft
4	WHAMD20190109000081	BWH443	2512	Bonded Warehouse	SivaRBWH	09/01/2019	27/06/2019	Active	Approved
5	WHAMD20181230000065	BWH585	2512	Bonded Warehouse	TamerCancelled	30/12/2018	30/12/2019	Active	Rejected

7. Click on the **Amend Request No.** link.

WAREHOUSE DETAILS			
Header	Supportive Documents	Layout	History Details
*Indicates Mandatory Field			
▼ Warehouse Details			
Amend Request No.:	WHAMD20190711000143		
Reference Number:	BWH681		
Registration type:	Bonded Warehouse		
Premises: *	<input type="text" value="Internal"/>		
Company:	C00003033 - TAMER CO		
Name(Arabic): *	<input type="text" value="مستودع تامر داخلي خاص"/>		
Name (English): *	<input type="text" value="Tamer Internal Private"/>		
Allocated Space (Square meter): *	<input type="text" value="1000000"/>		
Port Type: *	<input type="text" value="Sea"/>		
Associated Port: *	<input type="text" value="Sohar Port"/>		
Annual Fee:	1000		
Valid From:	13/03/2019		
Valid To:	13/03/2020		
Status:	Active		
Registration Status:	Draft		
▼ Company Registration Details			
CR Number:	2512		
Warehouse License Type:	Private		
Issue Date of CR:	25/12/2017		
Expiry Date of CR:	31/12/2030		

Address Details	
Building No./ P.O.Box.: *	4544
Street Name / Number: *	مرتفعات المطار
Area:	مسقط
City / Town: *	مسقط
Country:	OMAN
Postal Code: *	471105
Insurance Details	
Insurance Policy Number:	454
Insurance Provider:	تامر للتأمين
Insurance Date:	13/03/2019
Expiry Date:	31/03/2032
File Name:	2.png
Remarks:	
Civil Defense Permit Details	
Document No:	565464
Defense Dept. Name:	تامر دفاع مدني
Expiry Date:	27/03/2031
File Name:	1.png
Municipal Permit Details	
Document No:	3454353453
Municipality Name:	بلدية تامر
Expiry Date:	30/03/2034
File Name:	1.png
<input type="button" value="SAVE"/> <input type="button" value="SUBMIT"/> <input type="button" value="CANCEL"/> <input type="button" value="NEXT"/>	

8. Click on the related tabs to view their details else click on **Cancel** to go back to the Search results.

6. Create Zone

Follow these steps:

1. Log on the system, then go to **Warehouse Management** , the following page will be displayed.

ZONE

*Indicates Mandatory Field

∨ Create

Zone Code: *	<input type="text"/>
Zone Name: *	<input type="text"/>
Zone Name (Arabic): *	<input type="text"/>
Description: *	<input type="text"/>
Description (Arabic): *	<input type="text"/>
Status: *	Active <input type="button" value="v"/>

SAVE CLEAR CANCEL

Zone Details

2. Enter the related details then click on **Save**.

ZONE

Warehouse Zone details TamerCM created successfully.

∨ View

Zone Code:	TamerCM
Zone Name:	Chemicals2
Zone Name (Arabic):	مواد كيمياوية 2
Description: *	Chemicals
Description (Arabic): *	مواد كيمياوية 2
Status:	Active

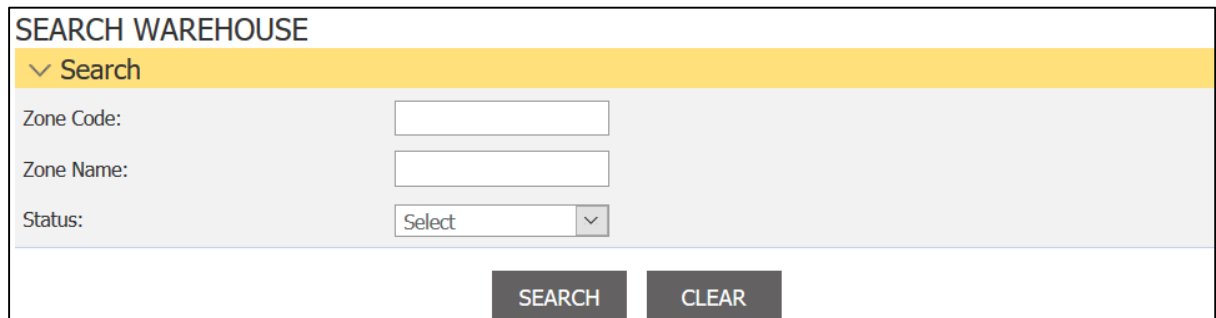
OK

3. Click on **OK** to go back to the Search page.

7. Search Zone

Follow these steps:

1. Log on the system, then go to **Warehouse Management >> خطأ! استخدم** Heading 3 علامة التبويب "الصفحة الرئيسية" لتطبيق the following page will be displayed.



SEARCH WAREHOUSE

▼ Search

Zone Code:

Zone Name:

Status:

SEARCH CLEAR

2. Enter the search criteria then click on **Search**.

Search Results								
S/No	Zone Code	Zone Name	Zone Name (Arabic)	Status	Created Date	Created By	Updated Date	Updated By
1	ZONE3	Zone A	منطقة أ	Active	23/12/2018 12:25	TAMERCO1 - TAMER	23/12/2018 12:25	TAMERCO1 - TAMER
2	A	أ	أ	Active	20/12/2018 14:46	TAMERCO1 - TAMER	20/12/2018 14:47	TAMERCO1 - TAMER
3	Tamer3	مواد غذائية	Food Supplies	Active	18/12/2018 11:38	TAMERCO1 - TAMER	18/12/2018 11:38	TAMERCO1 - TAMER

3. Click on the **Zone Code** link.

ZONE
*Indicates Mandatory Field

Update

Zone Code: TamerCM

Zone Name: *

Zone Name (Arabic): *

Description: *

Description (Arabic): *

Status: *

4. Enter the details then click on **Update** or **Cancel** to go back to the search results.

8. Create Area

Follow these steps:

1. Log on the system, then go to **Warehouse Management >> خطأ! استخدم** Heading 3 علامة التبويب "الصفحة الرئيسية" لتطبيق 3 , the following page will be displayed.

AREA
*Indicates Mandatory Field

▼ Create

Zone Name: *	Chemicals
Area Code: *	
Area Name: *	
Area Name (Arabic): *	
Description: *	
Description (Arabic): *	
Status: *	Active

SAVE CLEAR CANCEL

2. Enter the related details then click on **Save**.

AREA

Warehouse Area details TamerC2 created successfully.

▼ View

Zone Name:	Chemicals
Area Code:	TamerC2
Area Name:	Location Tamer2
Area Name (Arabic):	موقع تامر
Description: *	Tamer Area
Description (Arabic): *	موقع تامر
Status:	Active

OK

3. Click on **OK** to go back to the Search page.

9. Search Area

Follow these steps:

1. Log on the system, then go to **Warehouse Management >>** خطأ! استخدم Heading 3 علامة التبويب "الصفحة الرئيسية" لتطبيق
على النص الذي ترغب في أن يظهر هنا. the following page will be displayed.

SEARCH WAREHOUSE

▼ Search

Zone Name:

Area Code:

Area Name:

Status:

2. Enter the search criteria then click on **Search**.

Search Results									
S/No	Area Code	Area Name	Area Name (Arabic)	Zone Name	Status	Created Date	Created By	Updated Date	Updated By
1	TamerC2	Location Tamer2	موقع تامر	Chemicals	Active	08/07/2019 21:41	TAMERSDC2018 - TAMDER INDIA	08/07/2019 21:41	TAMERSDC2018 - TAMDER INDIA
2	TamAREA	Tamer Location	مكان تخزين	Chemicals	Active	08/07/2019 20:49	TAMERSDC2018 - TAMDER INDIA	08/07/2019 20:49	TAMERSDC2018 - TAMDER INDIA
3	Shwethaarea2	Area2	العربية	Shwetha3	Active	22/11/2018 13:55	WHADMIN - WHADMIN	22/11/2018 13:55	WHADMIN - WHADMIN

3. Click on the **Area Code** link.

AREA
*Indicates Mandatory Field

Update

Zone Name: Chemicals

Area Code: TamerC2

Area Name: *

Area Name (Arabic): *

Description: *

Description (Arabic): *

Status: *

4. Enter the details then click on **Update** or **Cancel** to go back to the search results.

10. Admit Goods

Follow these steps:

1. Log on the system, then go to **Permit Management** >> خطأ! استخدم علامة التبويب على النص الذي Heading 3 "الصفحة الرئيسية" لتطبيق the following page will be displayed.

ADMIT DECLARATION

Search

Declaration Number:

Reference Number:

License Number:

Name (English):

Declaration Submission Date: To

Status:

SEARCH **CLEAR**

2. Enter the search criteria then click on **Search**.

Search Results

Page 1 of 3 Go to page 1 Go

Sl.No	Declaration Number	Version	Reference Number	License Number	Warehouse Name	Declaration Submission Date	Status
1	DECIBW020118018417	1	BWH404	2512	TamerWarehouse	02/01/2018	Admitted
2	DECIBW030118018420	1	BWH404	2512	TamerWarehouse	03/01/2018	Admitted
3	DECIBW030118018423	1	BWH404	2512	TamerWarehouse	03/01/2018	Admitted
4	DECIBW080118018430	1	BWH404	2512	TamerWarehouse	08/01/2018	Admitted
5	DECIBW220118018522	1	BWH404	2512	TamerWarehouse	22/01/2018	Pending Admit

3. Click on the **Declaration No.** link to view its details.

ADMIT DECLARATION

Declaration Details | Goods Details

▼ Declaration Details

Declaration Number: [DECIBW220118018522](#)
 Importer/Exporter: OMAN AIR
 Declarant: TAMER CO
 Declaration Submission Date: 22/01/2018

▼ Warehouse Details

Reference Number: BWH404
 License Number: 2512
 Warehouse Name: TamerWarehouse

4. Click on the **Goods Details** tab.

ADMIT DECLARATION

Declaration Details | **Goods Details**

*Indicates Mandatory Field

▼ Containerized Cargo

< Page 1 of 1 > Go to page

S/No	Container No	Zone Name	Area Name	Status
No Records Found				

▼ Non-Containerized Cargo

< Page 1 of 1 > Go to page

<input type="checkbox"/>	S/No	HS Code	Pending Admit Quantity	Total Admitted Quantity	Total Available Quantity	Zone Name	Area Name	Status
<input type="checkbox"/>	1	73158100	100	0	0	Select ▼	Select ▼	Pending Admit
<input type="checkbox"/>	2	73182400	100	0	0	Select ▼	Select ▼	Pending Admit

5. Tick in the check box, select the area name and location name then click on Admit All.

11. Release Goods

Follow these steps:

1. Log on the system, then go to **Warehouse Management >> خطأ! استخدم Heading 3** علامة التبويب "الصفحة الرئيسية" لتطبيق the following page will be displayed.

RELEASE DECLARATION

Search

Declaration Number:

Reference Number:

License Number:

Name (English):

Declaration Submission Date: To

Release Status:

2. Enter the search criteria then click on **Search.**

Search Results							
< Page 1 of 1 > Go to page 1 Go							
S/No	Declaration Number	Version	Reference Number	License Number	Warehouse Name	Declaration Submission Date	Release Status
1	DECEBW150718020582	1	BWH501	2512	InternalWarehosue	15/07/2018	Released
2	DECBD010318019131	1	BWH405	2512	PrivateTamerWarehouse	01/03/2018	Released
3	DECBD080318019172	1	BWH404	2512	TamerWarehouse	08/03/2018	Released
4	DECBD250218018996	2	BWH404	2512	TamerWarehouse	25/02/2018	Pending Release

3. Click on the **Declaration No.** link to view its details.

RELEASE DECLARATION

Declaration Details Goods Details

Declaration Details

Declaration Number: [DECBDS250218018996](#)

Importer/Exporter: TAMER CO

Declarant: TAMER CO

Declaration Submission Date: 25/02/2018

Warehouse Details

Reference Number: BWH404

License Number: 2512

Warehouse Name: TamerWarehouse

NEXT CANCEL

4. Click on the **Goods Details** tab.

RELEASE DECLARATION

Declaration Details Goods Details

*Indicates Mandatory Field

Goods Details

Conveyance Number(s): * ADD

Previous Release Details

Release Details

Containerized Cargo

< Page 1 of 1 > Go to page 1 Go

S/No	HS Code	Container No	Admit Declaration	Status	Remarks
No Records Found					

Non-Containerized Cargo

< Page 1 of 1 > Go to page 1 Go

S/No	HS Code	Admit Declaration	Quantity to be Released (UOM)	Weight to be Released	Status	Remarks
1	73182400	DECIBW250218018995	200	200	Pending Release	<input type="text"/>

PREVIOUS RELEASE ALL CANCEL

5. Enter remarks, if any then click on **Release All**.

